

Fall 8-15-2000

## ENG 1002G-006: Composition and Literature

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10026-006

English 1002G--Fall 2000  
Syllabus

Instructor: Janelle Carey  
Office: 315I Coleman Hall  
Office hours: 9:30--11:00 Tues. & Thurs.  
12:30---2:00 Tues. & Thurs.  
Other times by appointment

Phone: 581-6287 (office)  
345-2994 (home)  
e-mail address: cfkjc@eiu.edu

Texts for the course: Poetry (An Introduction), 2nd ed., Meyer  
The Story and Its Writer, 5th ed., Charters  
Stages of Drama, 4th ed., Klaus, Gilbert, Field  
A Pocket Style Manual, 2nd ed., Hacker

**Class Policies and Procedures**

**Attendance:** Please be clear about this from the beginning: **you must attend class on a regular basis if you expect to earn a passing grade for this course.** It is impossible to duplicate class discussions and activities for students who are absent. Since students come to a greater understanding of course materials through these class discussions and activities, those who frequently miss class find themselves at a serious disadvantage when writing papers or completing class assignments, and such frequent absences almost always manifest their effect on the final course grade.

**Missed assignments and exams:** Missed assignments may be made up for credit only with a verified excused absence. If you are ill but do not go to Health Service, you must phone me--before class--during my office hours **on the day of the absence** to verify an excused absence for that day's class session. Arrangements for making up missed work must be made with me the class period immediately following the absence. If you have a university recognized anticipated absence (academic or athletic activity), please note that you are to submit any work that is due on that date **before** the anticipated absence. If you need to speak to me about assignments or missed class work, please phone me during my office hours or phone me at home (before 10:00 p.m., please). **Do not leave voice-mail messages on my office phone. Those messages go to Mrs. Clark, not to me; consequently, I will not receive messages you leave there.**

**Late papers:** You have ample time for each essay assignment; however, for those of you who have a tendency to procrastinate, please note that essays which are turned in late will lose one letter grade for each class meeting that they are overdue.

**Submitting essays:** All essays should be submitted according to proper MLA format, which may be found on pages 117-18 of your handbook, A Pocket Style Manual. You will need a pocket folder in which to submit your essays for evaluation. The final manuscript should be placed on the right side of the folder; all other phases of the writing process--planning, rough draft(s), peer evaluations, revisions--should be placed, in that order, on the left side of the folder. **Papers submitted without all**

**phases of the writing process will be considered incomplete and will thus lose at least one letter grade, depending upon how many of the stages of the process are missing.** That means that even though you have your drafts on disk, you must make paper copies of all drafts to be included in your submission folder. On the date that they are due, essays should be in the proper order and ready for submission at the beginning of the class period--no last minute printing in class.

**Course requirement:** Please be aware that you must complete and submit all essays (no matter how late they may be) in order to pass the class. Failure to submit all essays will result in an "NC" for the course.

**Grading:** Since this is primarily a writing course, you will write numerous papers as well as essay responses on exams. Grades will be assigned on a point system as indicated by the following chart.

**Point values for the course:**

Poetry essay-----	75 points
Exam on poetry-----	100 points
Fiction essay-----	125 points
Drama essay-----	150 points
Final exam-----	200 points
Additional assignments-----	150 points

The total number of points possible for the course is 800. Grades will be assigned according to the following grading scale:

720--800 = A
640--719 = B
560--639 = C
559 & below = NC

On official transcripts and grade reports, any grade below 560 points will be recorded as "NC" (no credit). Any student receiving "NC" for the course must retake English 1002G.

Please keep all returned papers, exercises, and any other graded assignments in a pocket folder so that you will have a ready record of your progress in the course. You can figure your grade in the course at any time during the semester by dividing the number of points you have accumulated by the number of points possible up to that time.

Good luck; hope you enjoy the semester.

### **Enrollment Reminders**

Students who have ACT scores in English of 15 or below (13 on the old version of the test) or who have no test scores on file with the university must pass English 1000 before enrolling in English 1001G.

and

Successful completion of English 1001G or its equivalent is a prerequisite for enrollment in English 1002G.

### **Plagiarism Policy**

Please note the English department's statement concerning plagiarism:

"Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including the immediate assignment of a grade of 'F' for the assigned essay and a grade of 'F' for the course, and to report the incident to the Judicial Affairs Office."

I shall adhere to this policy throughout the semester.

### **Writing Center**

Help is available through the Writing Center in Coleman Hall, room 301. Students who may need help with a particular writing problem or problems are urged to stop by the center for individual attention. The Writing Center, is NOT a proofreading service, however. Do not take an unmarked paper in and expect someone to find all of your errors before you hand in the paper. If you are having difficulty getting started on a particular assignment or if you know you are weak in a particular area, by all means, stop by the center for help. I may, in fact, refer you to the Writing Center if I detect consistent serious errors or weaknesses in your writing. Don't be afraid to ask for help, and do it before it is too late to salvage your grade. Check the notice on the Writing Center door to find operating hours for the current semester.

### **Students with Disabilities**

Please note the following information from the Office of Disability Services: "If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible."

Course Objectives for English 1002G

- To learn to appreciate specifically three types of literature: fiction, drama, and poetry
- To learn to analyze the qualities of selected short stories, plays, and poems
- To learn how to be a careful, conscientious reader of literature
- To learn the necessary language for talking and writing about literature
- To be able to apply the literary skills and grammatical tools requisite for effective written communication
- To learn how to write about something of value with precision, clarity, and cogency
- To examine the lives and times in which some writers lived and to understand in what ways their lives and environment affected their writing
- To learn proper use of MLA research and documentation techniques

## Essay Guidelines

Unless I specify otherwise, the essays you write for this class should be about three to five typed pages. It is imperative that you understand that essays in this course are evaluated on process, not on the final manuscript alone. Therefore, **you will need to have print copies of all phases of the writing process for each essay.** In other words, you should not only save your first draft (and any subsequent drafts) on disk, but you should also make a print copy to submit for evaluation. If you merely edit drafts on the computer without making print copies, I have no way of viewing the process that brought you to the final product. Consequently, I will be unable to provide a thorough evaluation of your essay, and you will lost at least one letter grade--depending on how many of the phases you fail to include.

To submit essays, you will need a pocket folder (not a binder, please). The final copy of your paper should be placed in the right-hand pocket of the folder. All other phases of the writing process--planning, rough draft(s), peer comments, revisions--should be arranged in that order in the left-hand pocket of the folder. I will return folders with graded papers well in advance of the due date for the next essay, so you may use the same folder to submit all of your essays.

The final copy of your essays should be typed according to MLA guidelines for manuscript form; these are found on pages 117-18 of A Pocket Style Manual. Of course, only the research paper will have parenthetical citations and a works cited page, but for titles, margins, pagination, etc. these guidelines will apply to all essays. Short essays (fewer than 10 pages, and thus all of the essays for this class) do not use a separate title page.

Also remember that on due dates, essays are to be ready for submission at the beginning of the class period. This means that folders should be in proper order before you get to class; you must not wait until you get to class to print your final manuscript. **Be prepared before you come to class.**

English 1002G--Fall 2000  
Course Outline

Please note that all assignments are to be read in full by the date that they appear on the outline. Be prepared for quizzes. On scheduled due dates, essays are due at the beginning of the period unless otherwise noted.

Tues., Aug. 22---Introduction to the course

Thurs., Aug. 24---Begin poetry (sample essay written in class)

Tues., Aug. 29---"Metaphors," pg. 444 Poetry (An Introduction)  
"My Son, My Executioner," pg. 379  
"The Mother," pg. 364

Thurs., Aug. 31---"Home Burial," pg. 300  
"Do not go gentle into that good night," pg. 184  
"Lullaby," pg. 405

Tues., Sep. 5---Notes on writing about literature/assignment of topics for explication exercise

Thurs., Sep. 7----Writing work period

Tues., Sep. 12---**Explication exercise due at the beginning of class period**  
"Love Poem," pg. 31  
"My Last Duchess," pg. 150  
"Home-Baked Bread," pg. 100

Thurs., Sep. 14---"Nikki-Rosa," pg. 37  
"Mr. Z," pg. 419  
"Barbie Doll," pg. 442  
Assignment of topics for poetry essay

Tues., Sep. 19---Writing work period

Thurs., Sep. 21---Peer evaluation session (**Bring 4 copies of your paper to class**)

Tues., Sep. 26---"Mending Wall," pg. 304  
"The Tuft of Flowers," (handout)

Thurs., Sep. 28---**Exam on poetry**

Tues., Oct. 3---**Poetry essay due at the beginning of the class period:**  
"Desiree's Baby," pg. 329 The Story and Its Writer

Thurs., Oct. 5-----"Young Goodman Brown," pg. 633

Tues., Oct. 10-----"Where Are You Going, Where Have You Been?" pg. 1052

Thurs., Oct. 12---"A Good Man Is Hard to Find," pg. 1106/ assignment of topics for fiction essay

Tues., Oct. 17----Writing/conference period

Thurs., Oct. 19---Writing/conference period

Tues., Oct. 24----**Fiction essay due at the beginning of the class period**  
"The Chrysanthemums," pg. 1255

Thurs., Oct. 26---"Shiloh," pg. 964

Tues., Oct. 31---Begin discussion of drama; A Doll's House, Act I, pg. 536 in Stages of Drama

Thurs., Nov. 2---A Doll's House, Act II

Tues., Nov. 7-----A Doll's House, Act III

Thurs. Nov. 9---conferences

Tues., Nov. 14----conferences

Thurs., Nov. 16---Peer evaluation session (**Bring 4 copies of your paper to class**)

Tues., Nov. 28---- **Drama essay due at the beginning of the class period**  
A Raisin in the Sun, pg. 998, Act I and Act II, Scenes 1 and 2

Thurs., Nov. 30---A Raisin in the Sun, Act II, Scene 3 and Act III

Tues., Dec. 5-----videotape

Thurs., Dec. 7---videotape

Tues., Dec. 12---Final exam (10:15-12:15)